

## Contacting us



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### Management Team

Julie Mallard, Chief Executive  
Michelle Dunn, Childcare Manager  
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### Registered Person

Churwell CIC. Ofsted registration number EY449681

# Wraparound care and free nursery places

Information for parents and carers  
of children aged 3-4 years of age

September 2017

## Introduction

We are a community run social enterprise set up in March 2002 to increase the availability and choice of childcare in the area. PLAY@Churwell, based in the Japa Mill Building on the Churwell School site, includes a before and after school club, nursery & wraparound care, pre-school sessions and holiday playscheme for 3-11 year olds. All our provision is Ofsted registered and our latest inspection in January 2013 rated us 'Outstanding'.

Our provision for children aged 3-5 is structured to meet the requirements of the Early Years Foundation Stage (EYFS) in our Ladybirds Room. We offer free 15 hours per week of early education for eligible 3 and 4 year olds at sessions to suit your needs. We also offer flexible paid for wraparound care around your free place for children attending sessions at Churwell School nursery or with us. We can also offer full day care to 3 year olds while they wait to take up their nursery place.

## Opening times and fees

We are open between 7:30 and 18:00 and offer flexible paid for care around the free nursery sessions you have chosen whether your child is at Churwell School nursery or in our Ladybirds nursery. School nursery sessions are 8:45 to 11:45 and 12:30 to 15:30. We offer flexible timings for free sessions – parents have the option of five 3hr sessions or three 5 hour sessions over the week to suit your needs. Whichever pattern you have chosen, we can tailor paid for wraparound care for before and after nursery. We also offer full day care for 3 year olds who are waiting to start at nursery.

We have a simple fee structure that divides the day into five sessions to match with school/nursery times. Add up the paid for sessions you want around your free place to calculate your daily fee.

7:30 to 8:45	8:45 to 11:45	11:45 to 12:30	12:30 to 15:30	15:30 to 18:00
£5.25	£12.50	£3.00	£12.50	£11.25

An hourly rate of £4.25 is available if these times do not suit your needs.

Fees are due one week in advance. Payment can be made by Tax Free Childcare, childcare vouchers, bank transfer, standing order, by cash or by cheque (made payable to 'Churwell CIC'). We offer discounts if you receive invoices by email and pay fees electronically on time.

## What we can offer your child

Our aim is to provide a high quality, safe and caring environment that provides opportunities for stimulating play, for children aged 3 to 5 years of age, who attend school or nursery.

In our nursery sessions, wraparound care, and also in our EYFS before and after school clubs, our staff will provide structured play activities in the Ladybird Room to enhance learning and development. All children will be given the opportunity to fulfil their potential and prepare them for the future. The EYFS seven areas of learning and development shape our educational programmes and support and inform our assessments of the achievements and areas for concern for each child.

Our provision for 3-4 year olds, where we are the main provider of early education, will incorporate all of the seven areas of learning and be mainly child-led within a structured programme. In this way we incorporate adult-guided planned activities while giving children the freedom to lead their own play.

All children are valued and respected as individuals. We will treat each child as an individual ensuring confidentiality at all times. During activities your child will be observed and any significant observations will be added to your child's online portfolio. For children attending Churwell Nursery we contribute to the portfolio held in school. We encourage parents/carers to contribute to their child's portfolio.

All children will have an identified keyworker and regular meetings will be made available for parents/carers. A keyworker has special responsibilities for working with a small number of children, giving them the reassurance to feel safe and cared for and building relationships with their parents.

All children attending PLAY@Churwell must have completed registration and consent forms – these can be downloaded from the website or call in and see us to collect one.

## Our staff team

PLAY@Churwell and our early years service is managed on a day to day basis by our Childcare Manager, Michelle. Our provision is supported by early years practitioners & assistants with apprentices in training. Our keyworkers have relevant qualifications at Level 2 or 3 or above and have Paediatric First Aid qualifications.